

Wolwekraal Conservation and Research Organisation (WCRO)

PO Box 47 Prince Albert 6930

NPO Reg. Num 121-079 (15.05.2013)

Tel / Fax *27 (0) 23 5411828 (A/H)
Mobile (27) 082 7700206
e-mail WklConsResOrg@gmail.com

2015.02.27

NON-PROFIT ORGANISATION ANNUAL REPORTS Narrative Report on the past year's activities 2014.03-2015.02

1. Section A: Basic details about the Organisation:

1.1 Organisation name:...Wolwekraal Conservation and Research Organisation .

1.2 Non-profit Organisation Registration Number:..... **121-079 (15.05.2013)**.....

1.3 The twelve-month period this Report covers:... ..2014.03.01-2015.02.28

1.4 Contact persons (Two office bearers nominated by the Organisation):

Contact personSue Milton-Dean

Contact person's title in your organisation(Secretary/Treasurer).....

Telephone number (023) 5411828... ..

Fax number ()

Cell phone number082 7700206..

E-mail address...WklConsResOrg@gmail.com.....

Another contact person is.....Chris Ball.....

Contact person's title in your organisation ...Vice Chairperson....

Telephone number (021) 794 1422

Fax number ()

Cell phone number ...082 990 2004.....

1.5 Organisation's physical address:

.....Nuwestraat 8.....

.....Prince Albert.....

Province ...Western Cape.....

Postal code 6930.....

1.6 Organisation's postal address (if different to 1.5):

.....PO Box 47.....

.....Prince Albert.....

Province ...Western Cape.....

Postal code 6930.....

South African Revenue Service Tax Number 9541/939/16/2; NPO Reg. Num 121-079 (15.05.2013)

EXCO Members: Chairperson Dr WRJ Dean; Vice Chair Mr Chris Ball; Cape Nature representative Ms Anita

Wheeler; Additional Member Mr Hugh Forsyth;

Secretary/Treasurer Dr Sue Milton-Dean

Contact details: e-mail WklConsResOrg@gmail.com; Tel 082 7700206

<http://www.wcro.co.za>

1.7 Organisation's Office Bearers. If the form does not have enough spaces for all your office bearers please add the rest on a sheet of paper, and attach. (Office Bearers may be e.g.: Chairperson, Secretary, Treasurer, Trustees. etc)

Name	Office bearer title	Work or home address	Postal address	Telephone (include dialing code)	ID Number
William Richard John Dean	Chair	8 Nuwestraat, Prince Albert 6930	PO Box 47, Prince Albert 6930	Tel: +27 23 541 1828; Cel: +27 79 517 3693	ID 400810 5011 083
Christopher John Watkins-Ball	Vice Chair Member & fiduciary officer	4 Gardenia Lane, Constantia 7806	4 Gardenia Lane, Constantia 7806	Tel: +27 21 794 1422; Cel: +27 82 990 2004	ID 391102 5051 082
Suzanne Jane Dean	Secretary/ Treasurer Member & fiduciary officer	8 Nuwestraat, Prince Albert 6930	PO Box 47, Prince Albert 6930	Tel: +27 23 541 1514; Cel: +27 82 770 0206	ID 520713 0118 082
Hugh Pickering Forsyth	Additional Member & fiduciary officer	2 Klipstraat, Prince Albert 6930	2 Klipstraat, Prince Albert 6930	Tel: +27 23 5411 514,	ID 430317 5030 083
Anita Wheeler	CapeNature Representative	Queens Hotel Building Baron van Reede Street Oudtshoorn 6625;	Private Bag X 658, Oudtshoorn, 6620	Tel: +27 44 2036 312; Cel: +27 82 784 1785	ID 740914 0056 082.

Changes to the Office Bearers: please attach a copy of minutes where changes were made and attendance register.

Please note that you can **SUBMIT** reports online by visiting www.dsd.gov.za/npo

2. SECTION B: THE ORGANISATION'S MAJOR ACHIEVEMENTS OVER THE PAST YEAR:

Activities (projects and programmes) for the reporting year	How beneficiaries benefited
<p>1. Maintain Wolwekraal Nature Reserve Infrastructure. Mending of the boundary fence between Municipal garbage dump and the Nature Reserve is ongoing because it is frequently damaged by burning in the landfill (Municipal solid waste disposal site). Fire in the dump damaged fence poles in February and October 2014 and January 2015.</p>	<p>Wolwekraal Nature Reserve is a government Gazetted protected area. WCRO and CapeNature are committed to co-managing the area to maintain biodiversity and ecosystem function for recreation, education, carbon sequestration and soil and water protection. Beneficiaries are the present and future community of Prince Albert (in terms of quality of life, education, employment), and visitors to the area. Maintaining fences limits movement of garbage and feral animals into the Nature Reserve and discourages intruders who intend to vandalise, hunt or remove trees.</p>
<p>2. Control soil erosion on hiking trails Tourists as well as clubs, schools and university groups, are taken on guided walks in the nature reserve throughout the year. Walks follow narrow paths through natural vegetation. Frequent trampling on the paths destroys the lichens that protect the soil surface, and soil is moved away by wind and water. To protect the paths and adjacent vegetation, sensitive hilly sections of the path surfaces need to be mulched. This management intervention did not take place in 2014 but is scheduled for 2015.</p>	<p>Control of soil erosion on hiking trails makes paths more comfortable for walkers, and protects the surrounding vegetation that nature tourists come to see. The erosion management also has educational value for school and university groups.</p>
<p>3. Remove invasive alien vegetation <i>Tamarix ramosissima</i> (Asian salt cedar) has invaded the course of the Dorpsrivier through the Wolwekraal Nature Reserve. The commitment by WCRO to conserve biodiversity in the Nature Reserve, requires that invasive alien plants be controlled. Control of Salt Cedar was initiated in 2014. Using R42,000 of funding accessed by CapeNature and R10,000 of funding generated by guided walks, approximately one kilometer of the alien trees was felled and poisoned by a team of five men over two months (September and October 2014). Partial regrowth of the felled stems will require</p>	<p>The Conservation of Agricultural Resources Act (CARA) and National Environmental Management: Biodiversity Act (10/2004) Alien and Invasive Species Regulations require that landowners remove invasive alien plants from their properties, particularly those species that colonise river beds. Control of the invasive alien plants maintains natural processes and vegetation in the river bed, reduces water use, and incidentally provides part-time employment.</p>

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Activities (projects and programmes) for the reporting year	How beneficiaries benefited
annual follow up clearing	
<p>4. Provide environmental and natural history education for the public and for schools and transfer skills to local community. During 2014 WCRO ran an excursion focusing on the water cycle presented to 120 learners from the local primary school. Post graduate students from UCT and NMMU visited the Nature Reserve as part of their training. WCRO members presented information on the Nature Reserve at the Arid Zone Forum conference. WCRO members also gave talks to a club (VLV), a winter school study group and guided nature walks. Transfer and development of skills in natural science within the local community was achieved through training two local people to assist the SAEON intern with collection of field data, through assisting in the development of information that could be used by local people leading visitors on walks in the environment around Prince Albert, and through training of SAEON and EWT interns to conduct research in the field and to test seed viability for restoration projects.</p>	<p>Over the years attendees and teachers at the local schools have indicated that the field excursions provided by WCRO have been enlightening or given them an interest in science or the environment. University groups make regular visits to Wolwekraal Nature Reserve to enrich lab studies with field ecology. Many tourists have commented enthusiastically about the natural history and heritage information gained on walks in Wolwekraal Nature Reserve. Participants and assistants participating or assisting in teaching of short courses or working year long internships have gained skills in plant propagation, identification, field sampling and research techniques.</p>
<p>5. Conduct and publish research. During 2014 WCRO conducted or facilitated research on impacts of sewage effluent on Karoo vegetation, on outcomes of ecological restoration trials and on clearing of invasive alien vegetation. The sewage effluent research was conducted by a school group (Albert College, Prince Albert) and by a SAEON intern. Results were published in Quest 10(2):3-9 and in Grassroots 14(4):20-21. Two NMMU masters students facilitated by WCRO carried out ecological restoration trials. Willem Matthee submitted his thesis on this topic in Dec 2014 and Andrew Jackson plans to submit his thesis in 2015. Sue Dean monitored the effects of clearing of <i>Tamarix ramossissima</i> by excavation, felling and poison and will make the data available to Working for Water and CapeNature.</p>	<p>Beneficiaries of our research activities include the students who learn, gain experience and degrees, the business Renu-Karoo that uses research-based information to improve its veld restoration service to the public, and members of the public who access the WCRO and Renu-Karoo websites in search on information on veld rehabilitation and environmental issues. The South African Environmental Observatory Network carries out research on the Wolwekraal Nature Reserve because it is an ideal site to observe the influence of village development on a natural environment.</p>

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Activities (projects and programmes) for the reporting year	How beneficiaries benefited
<p>6. Work in collaboration with other organizations and government to identify and assist in the conservation of natural and cultural environments in the Prince Albert Municipal area.</p> <p>During 2014 WCRO members sit on the IDP forum of the Municipality to provide input on environmental issues. WCRO is working in collaboration with CapeNature, the Endangered Wildlife Trust, South African Biodiversity Institute SANParks, and the Botanical Society of SA in conducting and synthesizing research that could lead to better environmental management and conservation. WCRO also collaborates with Agricultural Research Council, LandCare (Beaufort West), Worcester Veld Reserve, NMMU and the South African Environmental Observatory Network (SAEON) to assist in the conservation, monitoring and research in natural and cultural environments in the Prince Albert Municipal area.</p>	<p>Other organizations (Municipality, SAEON, EWT, SANBI) benefited from the shared experience and knowledge of WCRO members.</p>
<p>7. Raise funds for its activities and manage these funds to achieve its objectives.</p> <p>During 2014, WCRO raised funds through guided walks and public talks, as well as by preparation of a guideline document for the Botanical Society. These funds were used for infrastructure maintenance on the Nature Reserve and for environmental education activities. WCRO also motivated for and used R42,000 made available by CapeNature for clearing of invasive alien vegetation.</p>	<p>CapeNature benefits from the co-management of Wolwekraal Nature Reserve by WCRO.</p>
<p>8. Provide access to information pertaining to its activities and management through regular open and transparent communication.</p> <p>Public access to information pertaining to WCRO activities and management was achieved through establishment of a website (www.wcro.co.za) and nomination of eight ordinary members to WCRO, and the open day for WCRO members and the general public that was held on the Nature Reserve in October 2014.</p>	<p>Local inhabitants learn more about the natural environment and cultural heritage in which the village of Prince Albert is embedded.</p>

Please note that you can **SUBMIT** reports online by visiting www.dsd.gov.za/npo

3. SECTION C: LIST OF IMPORTANT MEETINGS AND ANY CHANGE TO CONSTITUTION

3.1 Types and number of meetings your Organisation held during the past year

Type of meeting	Indicate by ticking		No of meetings held during the year	Comments
	Yes	NO		
Annual general meeting (AGM)	x		1	2014.01.31
Special general meeting		x	0	
Board meeting (Exco meetings)	x		4	2014.01.31, 2014.04.25, 2014.07.31, 2014.10.31
Others (specify)		x	0	

4 Did the Organisation make any change or changes to its Constitution during the past year:

YES NO
X

NOTE: If your answer is YES, please attach the following to your Report:

3.4.1 A copy of the resolution/s to change the Constitution;

3.4.2 A copy of the changed Constitution.

Please attach a copy of, Annual Financial Statements, which include a Balance Sheet and an Income and Expenditure Report and the Accounting Officer's report to this Narrative Report

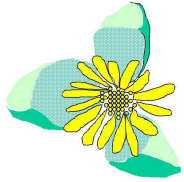
ATTACHED AUDITED FINANCIAL STATEMENTS FOR WCRO as PDF

South African Revenue Service Tax Number 9541/939/16/2; NPO Reg. Num 121-079 (15.05.2013)
EXCO Members: Chairperson Dr WRJ Dean; Vice Chair Mr Chris Ball; Cape Nature representative Ms Anita Wheeler; Additional Member Mr Hugh Forsyth;
Secretary/Treasurer Dr Sue Milton-Dean

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2014.02.28

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1. Section A: Basic details about the Organisation:

1.1 Organisation name:...[Wolwekraal Conservation and Research Organisation](#) .

1.2 Non-profit Organisation Registration Number:..... [121-079 \(15.05.2013\)](#).....

1.3 The twelve-month period this Report covers:... ..[2013.03.01-2014.02.28](#)

1.4 Contact persons (Two office bearers nominated by the Organisation):

Contact person[Sue Dean](#)

Contact person's title in your organisation(Secretary/Treasurer).....

Telephone number (023) 5411828... ..

Fax number ()

Cell phone number[082 7700206](#)..

E-mail address...WklConsResOrg@gmail.com.....

Another contact person is.....[Chris Ball](#).....

Contact person's title in your organisation ...[Vice Chairperson](#)....

Telephone number (021) 794 1422

Fax number ()

Cell phone number ...[082 990 2004](#).....

1.5 Organisation's physical address:

.....[Nuwestraat 8](#).....

.....[Prince Albert](#).....

Province ...[Western Cape](#).....

Postal code [6930](#).....

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1.6 Organisation's postal address (if different to 1.5):

.....[PO Box 47](#).....

.....[Prince Albert](#).....

Province ...[Western Cape](#).....

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1.7 Organisation's Office Bearers (Persons who hold positions of authority and responsibility within the Organisation. These are the members of your Governing Board or Controlling Committee.) If the form does not have enough spaces for all your office bearers please add the rest on a sheet of paper, and attach.

Name	Office bearer title	Work or home address	Postal address	Telephone (include dialing code)	ID Number
William Richard John Dean	Chair	8 Nuwestraat, Prince Albert 6930	PO Box 47, Prince Albert 6930	Tel: +27 23 541 1828; Cel: +27 79 517 3693	ID 400810 5011 083
Christopher John Watkins-Ball	Vice Chair Member & fiduciary officer	4 Gardenia Lane, Constantia 7806	4 Gardenia Lane, Constantia 7806	Tel: +27 21 794 1422; Cel: +27 82 990 2004	ID 391102 5051 082
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NOTE: If any of the above Office Bearers are changed between this Report and the next Report please send the information to the Directorate, within one month of the change. This should contain information, as above, about each of the new Office Bearers.

1.8 Fill in the following details on your organisation about each staff member's job title, whether they are female or male, their race group and the skills they have.

¼ If this table does not have enough space for all your staff, please make another one like this and add it to your report.

Job title of staff member	Gender Female or male	Race Indian, Black, White, Asian
The organization has no employees		

1.9 Basic skills or services of the Organisation: Broadly describe the service activities of the Organisation (i.e: nursing, counseling, monitoring, activism, managing, fundraising or community development):

Nature Conservation, ecological research and environmental education in the southern Karoo and particularly in the Prince Albert District.....

2. Section B: The Organisation's major achievements over the past year:

NOTE: Responses to the questions below must be given on separate sheets of paper.

2.1 List the Organisation's planned objectives set at the beginning of the past year (the measureable activities you planned to achieve);

1. Fencing between Wolwekraal Nature Reserve and R353, and between the Municipal garbage dump and the Nature Reserve
2. Control soil erosion on hiking trail in Wolwekraal Nature Reserve
3. Clear invasive alien vegetation in Wolwekraal Nature Reserve
4. Negotiate with the Municipality to reduce sewage effluent flow and garbage blow into the Nature Reserve
5. Provide environmental and natural history education for the public and for schools.
6. Transfer and develop skills in natural history within the local community.
7. Raise funds for its activities and manage these funds to achieve its objectives.
8. Work in collaboration with other organisations and government to identify and assist in the conservation of other natural and cultural environments in the Prince Albert Municipal area.
9. Provide access to information pertaining to its activities and management through regular open and transparent communication

2.2 Indicate which of the Objectives listed in 2.1 you achieved or partly achieved.

Objective	Outcome
1. Fencing between Wolwekraal Nature Reserve and R353, and between the Municipal garbage dump and the Nature Reserve	Achieved
2. Control soil erosion on hiking trail in Wolwekraal Nature Reserve	Achieved
3. Clear invasive alien vegetation in Wolwekraal Nature Reserve	Not achieved
4. Negotiate with the Municipality to reduce sewage effluent flow and garbage blow into the Nature Reserve	Partly achieved
5. Provide environmental and natural history education for the public and for schools.	Achieved
6. Transfer and develop skills in natural history within the local community.	Partly achieved
7. Raise funds for its activities and manage these funds to achieve its objectives.	Partly achieved
8. Work in collaboration with other organizations and government to identify and assist in the conservation of other natural and cultural environments in the Prince Albert Municipal area.	Achieved
9. Provide access to information pertaining to its activities and management through regular open and transparent communication	Achieved

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2.3 Explain how you achieved, or partly achieved, the Objectives indicated in 2.2. Try to keep your explanations to 100 words or less for each of the Objectives.

1. Achieved: Fencing completed, but fence between Municipal garbage dump and the Nature Reserve was damaged by burning in the dump in December 2013 and February 2014;
2. Achieved: Soil erosion on hiking trail in Wolwekraal Nature Reserve controlled using chipped sweet thorn branches as mulch;
3. Not achieved: Clear invasive alien vegetation in Wolwekraal Nature Reserve: not achieved – no funds available to pay contractors;
4. Partly achieved: Negotiate with the Municipality to reduce sewage effluent flow and garbage blow into the Nature Reserve; Negotiations and letters did not result in the desired outcome;
5. Achieved: Provide environmental and natural history education for the public and for schools. Achieved through guided walks for one local school, and one university group, talks to three social clubs, one winter school, one conference, one festival
6. Partly achieved: Transfer and development skills in natural history within the local community was partly achieved through short courses to members of the Merweville community, for SANParks community nursery project in Beaufort West and through short internships;
7. Partly achieved: Some funds for activities were raised through payments for guided walks and inputs made to other NGOs or research organization. The available funds were effectively managed via the Exco to achieve WCRO objectives;
8. Achieved: WCRO member Sue Dean sits on the IDP forum of the Municipality to provide input on environmental issues. WCRO is working in collaboration with CapeNature, the Endangered Wildlife Trust, South African Biodiversity Institute SANParks, Agricultural Research Council, LandCare (Beaufort West), Worcester Veld Reserve, NMMU and the South African Environmental Observatory Network (SAEON) to assist in the conservation, monitoring and research in natural and cultural environments in the Prince Albert Municipal area;
9. Achieved: Public access to information pertaining to WCRO activities and management was achieved through establishment of a website (www.wcro.co.za) and nomination of eight ordinary members to WCRO.

2.4 Give a general description of the ways in which beneficiaries (individuals/groups/communities/social or economic or environmental condition) benefited from your Organisation's programme, projects or services during the past year. Try to keep your description to 100 words or less.

Two community groups learned how to propagate indigenous and medicinal Karoo plants from seeds and cuttings, two social clubs (Garden Club & Rietbron Vroevereniging) learned about indigenous plants, one senior school groups was mentored in ecological research, an employee of Worcester Veld Reserve and the Dryland Conservation project of EWT were assisted in research project development, two NMMU masters students received research mentorship, the Wolwekraal Nature Reserve was fenced to exclude domestic livestock so as to conserve rare plants, the local Municipality received comments on its SDF, 317 people learned about Karoo plants and animals through guided walks on Wolwekraal Nature Reserve.

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3. Section C: List of important meetings held by the Organisation during the past year, and details of any changes to your Constitution.

NOTE: Responses to the headings below must be given on separate sheets of paper.

3.1 List the number of meetings your Organisation held during the past year. Use the following headings (if applicable):

1. What meetings of the kinds listed below (if applicable) did your organisation hold during the period of the report? And how many of each did you have?

Type of meeting	No of meetings held during the year
Annual general meeting	1
Special general meeting	1
Management meeting	0
Board meeting	0
Executive meeting	4

3.2 Give the date of your Annual General Meeting – and indicate if this was held at the time stated in your Constitution or not. If not, give the reason for delay or advance.

The AGM was held on 31 January 2014. The constitution states that the AGM should be held “not later than three 3 months after the end of the financial year (the end of February)” . The meeting was thus held four weeks early. This was to accommodate four meetings per annum at three-monthly intervals.

3.3 If the Organisation held a Special General Meeting, or Meetings, during the past year, give a short explanation for this.

If your organisation did have special general meetings, please explain why you needed them. If you need more space to write, add an extra piece of paper to this report for it.

A Special General Meeting was held on 31 October 2013 in order to vote on changes to the constitution required to comply with SARS.

3.4 Did the Organisation make any change or changes to its Constitution during the past year:

YES

NOTE: If your answer is YES, please attach the following to your Report:

3.4.1 A copy of the resolution/s to change the Constitution; **ATTACHED**

3.4.2 A copy of the changed Constitution. **ATTACHED**

Financial Report – income and expenditures:

1. Section A: The Organisation’s income and basic accounting details:

1.1 Accounting Officer’s name:...

Sue Dean (Secretary/Treasurer) and

Acker & Maloney Inc., Chartered Accountants

South African Revenue Service Tax Number 9541/939/16/2; NPO Reg. Num 121-079 (15.05.2013)

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1.2 Accounting Officer's address (an outside individual or accounting company or auditor):

Acker & Maloney Inc., Chartered Accountants
 PO Box 1748, Oudtshoorn, Western Cape 6620
 Tel 0442722254, Fax 044272 2685
 e-mail ackerodn@mweb.co.za
 Tax Practitioner number PR7B019F8
 Practice number 900642

1.3 Organisation's accounting policies (i.e. Are your accounts done monthly):
 Three monthly by Secretary/treasurer, annually by Auditor

1.4 Has the attached Accounting Officer's report and annual statement of accounts been approved by your Organisation's Office Bearers? YES

NOTE: The Directorate will only accept a report and financial statement that has been approved by your Office Bearers.

1.5 What % (percentage) of your total annual expenditure was spent on administration costs (i.e. salaries, rental, travel, water/lights, maintenance, insurances, stationery etc)
 Approx 15%

1.6 Indicate your sources of income under the headings below(with a tick):

Kinds of funds:	
Donations:	√
Fees/membership:	-
Sales of products or services:	√
Gifts-in-kind (other than money):	-
General income (i.e. fundraising events)	-
Interest on investment:	√

1.7 What %(percentage) of your annual income came from submitting project or grant proposals to corporates, foundations/trusts or foreign donors:...

100% of the start up funds (R50,000) came from Rufford Small Grants for Nature Conservation in UK

1.8 Who did you use to raise your income during the past year? (you can tick more than one box if you used more than one method):

Our fundraising was done by:	
Full-time staff member/s	
Part-time staff member/s	
Volunteer/s	√
Outside person/company for a fee or commission	
Other	Office bearers

2. Section B: A copy of your most recent Annual Financial Statements, which include a Balance Sheet and an Income and Expenditure Report.

Attach your organisation's annual Balance Sheet and Income and Expenditure Report
ATTACHED AUDITED FINANCIAL STATEMENTS FOR WCRO as PDF